

ENRICHMENT PROGRAM POLICY – 2022

The Enrichment Program is designed to advance and enrich students who are well above level in both English and Mathematics. There is a dedicated Enrichment class for Year 7, Year 8, and Year 9 students, through testing and application.

ENRICHMENT STUDENT EXPECTATIONS:

- Well above average English results
- Well above average Mathematics results
- Excellent work ethic and effort
- Ability to work independently when required
- Excellent behaviour both in and out of class
- At least 90% attendance at school

An Enrichment student will generally be:

- well above average in both English and Mathematics, or
- well above in English and above average in Mathematics or vice versa.

ENTRY TO THE ENRICHMENT PROGRAM:

In Grade 6, in order to enter Year 7 Enrichment, students need to submit an application form, with their most recent Semester report and NAPLAN results, before testing can begin. The application form can be found on the Manor Lakes College website with details on how to apply.

Students must be within our school zone to be considered for the Enrichment Program, which is available to check via findmyschool.vic.gov.au.

In Years 7 and 8, in order to enter Years 8 and 9 Enrichment respectively, students can be nominated for testing by a teacher (who will nominate students they feel fit the Student Enrichment Expectations). Students will still need to submit an application form with their most recent semester report and NAPLAN result.

External testing occurs yearly for all year levels, and a fee may apply depending on the year level. Students must agree to the testing – and should not be forced to take part in the program.

In order to be selected for the Year 7, 8 or 9 Enrichment class, students sit a testing process comprising the following tests:

- Verbal Reasoning
- Reading Comprehension
- English Writing
- Numerical Reasoning
- Mathematics

The results of the tests are ranked and analysed by the Teaching and Learning Team and decisions made regarding which students will be successful. Decisions are not just based on results, but also on whether students display excellent work ethic and effort, the ability to work independently when required, excellent behaviour and at least 90% attendance as per Enrichment Student Expectations. We rely on the application form and references provided to give us the necessary information from Grade 6 to Year 7. This will include teacher judgement, learning task results, attendance data and Compass Chronicle entries to determine these attributes for Years 7, 8 and 9.

Testing for all three year levels takes place in Term 3 for entry into the class for the following school year. If a student transfers to Manor Lakes school part way through the school year from another select-entry school, having already sat a testing process, they may be admitted to the Enrichment Program - if there is a place available in the class and if their school report shows other Student Expectations, such as behaviour, effort and attendance, are met.

EXITING FROM THE ENRICHMENT PROGRAM:

There are several ways a student may be exited from the Enrichment Program, which are as follows:

1. A student exits the school for whatever reason (for example to attend a Select Entry school for Year 9 or to move Interstate).
2. A student (or their parents/guardians) decides they no longer want to be part of the Enrichment Program and wish to transition to a mainstream class – if there is one available.
3. A student is exited for continually not exhibiting the Enrichment Student Expectations as listed above. If this is the case, whether it is for academic, attendance or behaviour, the following process will occur:
 - a. Student is spoken to and given a chance to improve. Details placed on Compass Chronicle. Parents informed.
 - b. Student is spoken to a second time and given a verbal warning. Parent meeting. Details placed on Compass Chronicle.
 - c. Student is spoken to a third time and given a final warning. Parents informed. Details placed on Compass Chronicle. It should be made clear to both student and parents at this stage that further occurrence of the situation will result in the student being removed from the program.
 - d. Student is removed from the Enrichment class and placed in a mainstream class. Parents informed. Details placed on Compass Chronicle.

As well as Year Level Coordinators, the Enrichment Program Coordinator will be kept informed/may be involved in the above process.

The details for exiting a student shown in (3) above are for standard incidents of non-conformity. Any serious/dangerous incidents will be dealt with separately at a higher level (Head of School, Assistant Principal for Wellbeing and Behaviour and/or Secondary Principal/Principal).