

## SECONDARY STUDENTS & FAMILIES BULLETIN

Term 2 Week 1: Tuesday 20th April 2021

*A School Community that: Aims High, Shows Respect, is Safe, Values the Community*

### Strategic Plan Goals:

- SP Review Goal 1: To maximise the achievement and learning growth of every student, particularly in literacy and numeracy.
- SP Review Goal 2: To maximise student engagement and learner agency.
- SP Review Goal 3: To improve the social and emotional engagement and wellbeing of every student.

### Annual Implementation Plan Goals:

- AIP Review Goal 1: Learning, catching up and extension priority
- AIP Review Goal 2: Happy, active and healthy kids priority
- AIP Review Goal 3: Connected schools priority (digital)

### NEW ANNOUNCEMENTS:

#### **Student Device Protection:**

Students aren't able to take bags to class BUT they can take small computer bags/device bags to keep their device protected:



### **Year 11 and 12 Student Leaders – Toilet Monitors:**

To help ensure our toilets are clean and safe, our Year 11 and 12 Student Leaders have nominated themselves on days to pop in and out of the Eppalock and Library toilets and report any incidents.

The Victoria toilets will be for Year 11s and 12s only.

### **Public Speaking Competition:**

## **PESA Public Speaking Competition**

PESA is a public-speaking competition for students aged 15-18 years. It provides an excellent opportunity for students to build self-confidence and extend their skills in oral communication, speech writing and research.

The competition encourages students from government, Catholic and independent schools to speak to their peers from other schools on topics they are passionate about.

In Australia each year states and territories organise and conduct competitions at school, regional and state levels. State winners then go to the national final, which is held in the various states and territories on a rotational basis.

In Victoria, PESA is organised and conducted by the Victorian Curriculum and Assessment Authority.

Students participating will need to construct and present a 5-6 minute speech on a topic focusing on a particular social issue.

Students will also be expected to present a four-minute impromptu speech on the day.

**The competition will occur at 9:30 am sharp Tuesday 25th May at Suzanne Cory High School, Werribee.**

## **PESA 2021 registrations live!**

Registrations for the 2021 Plain English Speaking Award are now live. They will remain open until Monday 3 May 2021.

If interested in registering or if you require more information contact Miss Baxter for more information:

[grayce.baxter@manorlakesp12.vic.edu.au](mailto:grayce.baxter@manorlakesp12.vic.edu.au)

Eyre office.

Additionally, more information can be found here: <https://www.vcaa.vic.edu.au/news-and-events/events-and-awards/pesa/Pages/Index.aspx>

## **OLDER ANNOUNCEMENTS**

### **Sporting News:**

Sport sign ups and tryouts coming up! Please look out on compass for tryout dates.

Following sports are up in the Secondary Gym foyer for sign ups.

-Soccer

-AFL

### **Year 10 Work Experience:**

**When:** June 21-25

**Who to see:** Tracie Moore

Scheduled for the last week of term 2. Students need to find their own placement and should begin this process immediately to have more success in finding something. Paperwork has been distributed and can also be collected from the Careers office in Hume. We would appreciate any help from parents and guardians that may have their own businesses or could offer a placement at their work- place as it is getting increasingly difficult for students to acquire positions. Don't hesitate to contact Tracie Moore or Deb Hema at the college if you are able to assist with Work Experience.

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### **Mental Health Care Practitioner:**

**Who to see:** Penny Owens 7-9 or Sam Watkins 10-12

Mental Health Care Practitioner - Lee McBryde's, office is now in Victoria between the staffroom and staff toilets

The new Secondary First Aid Officer - will be in the Wellbeing Hub.

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### **Nurse and Secondary Sick Bay Area 7-12:**

The Secondary Sickbay Attendant is Michelle Shepardson. The Secondary Sickbay runs out of the Wellbeing Hub.

Our Registered School Nurse, Paige Brew Hendricks, who will meet the medical needs of ALL our students, and will work out of Burley Griffin.

Michelle will be able to refer Secondary Students to Paige, if needed.

Students with Covid Symptoms are not sent to these areas. They are sent to a special designated Covid room.

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### **Sick Students:**

A reminder that sick students should not be sent to school.

We have had students present to the sick bay in the last few days with fevers, sore throats, dry coughs and vomiting.

Students with coughs, sore throats, sneezing, nausea or headache need to remain home and should be tested for Covid.

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### **Jacaranda Online Text Book:**

**For support, please use the contact details listed here:**

Manor Lakes ICT helpdesk: [ict@manorlakesp12.vic.edu.au](mailto:ict@manorlakesp12.vic.edu.au)

Campion helpdesk: [campionhelpdesk@campion.com.au](mailto:campionhelpdesk@campion.com.au) or 1300 433 982

### **Accessing Digital Resources as purchased through Campion**

Manor Lakes P-12 College uses Campion for our book listing and resourcing for secondary students. Booklists for each year level are available on the College website: <https://manorlakesp12.vic.edu.au/students/>

All digital texts purchased by families through Campion are now available online to access, at home or at school, on any internet connected device. This includes the Jacaranda Digital Bundle being used by all students from Years 7 to 10, as well as the digital textbooks used for VCE subjects at Year 11 and 12.

### **FAQs**

#### **1. How do I access the digital textbooks I have purchased?**

Students should use a web browser to go to Campion MyConnect at:

<https://myconnectshop.campion.com.au/login.htm>

Students should enter the following username and password credentials

**Username:** xxxxxxxx@manorlakesp12.vic.edu.au

(substitute your Manor Lakes student code for xxxxxxxx. This is the same user code you use for Compass, and is the first three initials of your surname, followed by a 4-digit number, e.g. wat0001).

**Password:** ManorLakes3024

(this password is case sensitive).

#### **2. How often will my child be using the digital textbooks?**

The Jacaranda Digital Bundle is considered an essential resource for all students in Years 7 to 10, and we ask families to do everything they can to purchase this bundle for their children in these year levels. The bundle includes around 14 textbooks, used across nearly all subjects. Most VCE subjects also have a digital textbook or hardcopy textbook, and these are also considered essential.

#### **3. Can I just get hardcopy versions of the digital textbooks?**

We have endeavoured to make the resource list as accessible and cost-effective as possible. This is why we have chosen to booklist one digital bundle from Jacaranda for all Year 7 to 10 students. At \$119.95, students receive about 14 textbooks, accessed by one set of login details. Students then don't have to carry around several heavy

printed hardcopy textbooks. Digital textbooks are much cheaper than printed textbooks. Some VCE subjects have the option of printed or digital textbooks.

#### **4. How do I access financial support for learning resources for my child?**

Any families requiring financial support with any items in the booklists, or for laptops, are to contact the school by calling on 9741 4202, or students can approach their Year Level Coordinator, Head of School, or any of the Secondary Principals, to let them know what resources they need financial support for. This includes laptops, textbooks, the digital bundle, or stationary.

#### **5. Where can I get help if I am having trouble accessing the digital textbooks?**

More detailed instructions, including tutorial videos, are provided in the pdf attachment, as supplied by Campion.

Please also check your emails for any other codes that may get sent to you from Campion, and be sure to check your junk folder.

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#### **Correct Family Contact Information:**

**See:** Administration Office

*Parents/carers – have you moved recently or changed your phone number? Let us know and we will update your details so we can keep you up-to-date!*

There are times when we will need to contact you, including on the day if your child is absent and you haven't informed the school as to why. Do we have your most up to date contact details? If not, please update at the college office or email: <https://www.manorlakesp12.vic.edu.au/contact-the-college> so we can update our records.

Please include parent/carers' name, address, phone numbers, email address and emergency contact details. Please remember to contact the school if any of these details or your circumstances change.

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#### **Same-day notification of unexplained student absences:**

**Save this number!** Our school uses SMS to contact parents as soon as practical on the day of an unexplained absence. Save this number 9741 4202 into your phone so you know it is the school contacting you

Our school will text you as soon as practical on the day a student is not at school and you haven't notified the school as to why. If you are notified by the school that your child is away without reason, please contact us as soon as possible by calling 9741 4202 or entering the absence electronically via Compass.

Please remember it is your responsibility to contact us to provide an explanation for your child's absence from school. Notifying the school of your child's absence either prior to, or on the day that they will be away, helps ensure the safety and wellbeing of children and will fulfil your legal responsibility.

All Victorian government schools are required to contact parents/carers as soon as practicable on the same day of an unexplained student absence. If your child is absent on a particular day and you have not contacted the school to explain why, the absence will be marked as unexplained.

This system also promotes daily school attendance. Going to school every day is the single most important part of your child's education, they learn new things every day – missing school puts them behind.

If you are concerned that your child is home for reasons not related to illness or family commitments, and you would like someone at the college to assist you, please do not hesitate to ring the college. The Manor Lakes College Attendance Policy which outlines the school's processes and procedures for monitoring, recording and following-up of student absences is available on our website <https://www.manorlakesp12.vic.edu.au/policies>.

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### **Wyndham Celebrating Young People:**

Link for nominations

[https://www.wyndham.vic.gov.au/services/youth-services/awards-competitions/one-wyndham?fbclid=IwAR1sE5YMxJ5U7obPMUnQ88LMT7jxA9e8hI6tpikD3waZU\\_MJ8NL1eBLMedY](https://www.wyndham.vic.gov.au/services/youth-services/awards-competitions/one-wyndham?fbclid=IwAR1sE5YMxJ5U7obPMUnQ88LMT7jxA9e8hI6tpikD3waZU_MJ8NL1eBLMedY)

Wyndham City Youth Services is committed to supporting and promoting the ingenuity and accomplishments of young people across the municipality.

Each month Council will select a Wyndham resident aged between 12 – 25 to be awarded the 'young person of the month'.

The award aims to build the profile of young people who are positively contributing to the Wyndham community and thank them for their dedication. The selected monthly candidate will be a positive role model to other young people in the community who may have similar aspirations and goals.

What the award entails

Winners of the One Wyndham Young Person of the Month will receive:

- A \$200 gift voucher of their choice, for materials that will help with their education, work or voluntary commitments
- A certificate, which they can reference in their CV and job applications
- A professional video showcasing their accomplishments, to be published on Council's social media accounts and in Council centres
- A profile article in the Council magazine, *Wyndham News*, and on the One Wyndham webpage
- An advert in the *Star Weekly* newspaper, highlighting their achievements

- The opportunity to take part in youth-led podcast, to discuss their passions.

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**Manor Lakes P12 College Website:** <https://manorlakesp12.vic.edu.au/>

**Secondary New Students Enrolment Site:** <https://sites.google.com/manorlakesp12.vic.edu.au/7-12-student-enrolment-site/home-college-principal-welcome-vision-aip-child-safe-standards>

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## **Secondary Students and Families: Quick Reference Guide Leaders and Coordinator List 2021:**

**Secondary Principal:** Renee Liprino

**Assistant Principal 7-9:** Penelope Owens

**Assistant Principal 10-12:** Samuel Watkins

### **Secondary Leadership Team (Leading Teachers/Learning Specialists – Teaching and Learning)**

Romy Dagleish - Pedagogy and Professional Learning 7-12 LS

Tara Hyatt - VCE/VCAL Leader LT

Brea Bingham - Literacy Leader 7-12 LS

Jessica Winiecki - Curriculum and Professional Learning 7-12 LS

Katie Lovegrove - Supported Learning 7-12 LS

Stephanie Kierce - Numeracy LS

Tracie Moore - Careers, Pathways and Transitions 7-12 LT

Maleesa Yanni-Saker - Student Agency, Engagement and Additional Educational Needs 7-12 LT

Daniel Coco - Accountability - data, reports etc... P-12 LT

### **Secondary Leadership Team (Leading Teachers – Heads of School)**

Billy Vasilevski - Head of School 7-8 Wellbeing and Behaviour Management LT

Wayne Abrahams - Head of School 9-10 Wellbeing and Behaviour Management LT

Krystal Jessop - Head of School 11-12 Wellbeing and Behaviour Management LT

### **Year Level Coordinators**

Year 7 - Samantha Hagerty and Daniel Micallef

Year 8	- Alex Bramley and Matt Smith
Year 9	- Bonnie Rae Duncan and Vicki Ryan
Year 10	- Navneet Thind and Craig Saville
VCE 11	- Dani Cameron
VCE 12	- Stuart Hay
VCAL	- Dani Jakob

### **Curriculum Area Leaders**

Kate Goodwin	- VCAL Curriculum and VET Coordinator
Eliza Shearer	- English/Humanities
Britney Downer	- Maths/Science
Lauren Jessop	
Brad Collins	- Health and Physical Education
Rebecca Crook	- Technology
Michelle Knight	- The Arts
Patricia Akceken	- English as an Additional Language

### **Area Coordinators**

Nicole Grigson	- Enrichment Program Leaders
Brea Alexander	- Student Leadership
Aiden Arandez	- WEYA Drama Production Coordinator
Michael Poke	- Digital Learning
Brandon Khenkitisak	- Assessment and Reporting Leader
Jodie Petersen	- FLIP Program Leader
Grace Baxter	- Debating and WYNSPEAK Coordinator
Matthew Wilkinson	- Sports Coordinator (Interschool Sports/Sports Academy)