

MANOR LAKES P12 COLLEGE SECONDARY UNIFORM POLICY

Ratified by School Council on 26/07/2018 (to be reviewed – July 2021)

RATIONALE

A uniform dress code reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the college community, and assists in developing pride in representing their college. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the Dress Code.

AIMS

- To promote equality amongst all students.
- To further develop a sense of pride in, and identification with our college.
- To provide durable clothing that is cost effective and practical for our college environment.
- To maintain and enhance the positive image of the college in the community.

IMPLEMENTATION

- After consultation with the college community and the Student Representative Council, College Council has developed a Dress Code that we believe provides choice for the students, allows for students to safely engage in the many varied school activities, and caters for the financial constraints of families.
- The Dress Code is compulsory and applies during school hours, and when students are on school excursions.
- The college uniform must be neat, clean and tidy in appearance.
- Formal uniforms, as well as active uniforms will be prescribed, and are required to be worn.
- Only items of clothing/and accessories (college bag and hat) with the college logo or without brands will be deemed acceptable uniform. Variations will NOT be accepted.
- All items of the uniform are to be clearly labelled with the student's name (particularly those items that are regularly removed at school – blazers/jumpers/jackets, shoes, hats/beanies).
- College uniform should be worn in an inoffensive manner.
- School pants, dresses, shorts and shirts should be worn appropriately so that all under garments remain covered and not seen.
- Coloured or monogrammed T-shirts, singlets or skivvies are NOT permitted to be worn under shirts/polos at any time if they can be seen.
- Stud earrings and sleepers worn in the ears, plus watches are the only acceptable jewellery (Refer to General Appearance Policy).
- The student Dress Code, including details of uniform items and places of purchase, will be included in all College enrolment information packs and published in the newsletter at the start of each year.

- College Council requires Manor Lakes College staff to be responsible for implementation of the Dress Code in a manner consistent with the Student Code of Conduct.
- Arrangements can be made to supply uniforms via State Schools Relief for families experiencing economic hardship via the main Administration Building – Burley Griffin Building.
- Parents seeking exemptions to the Dress Code due to religious beliefs, ethnic or cultural background, student disability, health condition or economic hardship must apply in writing to the Principal for consideration.
- Parents/Guardians are required to provide a written explanation if their child is out of uniform.
- Students who present themselves “out of uniform” will be supplied with correct uniform item/s from the college “uniform bank” for the duration of the day.
- Staff who observe students not following the correct uniform requirements should endeavour to rectify the situation immediately.
- Parents/Guardians will be notified of their child’s consistent breach of the uniform policy, and will be given the opportunity to rectify situation.
- Continual referrals to the “uniform bank” will result in parent notification.
- Manor Lakes P-12 College uniform can be purchased from Rushford’s Schoolwear (Watton St, Werribee); from the College’s uniform shop (contact the college office on 9741 4202 to find out opening times of our uniform shop) or visit the specific link to the online Manor Lakes Shop. This can be done in 2 ways:
 1. simply cut and paste this link into your web browser <https://indigowolf.com.au/manor-lakes-secondary-college/>
 2. or visit the school website, go to Uniforms at the bottom of the page, then click the link to “Sports Uniform”
 3. Select the apparel you would like, choose the size and choose the qty.
 4. Proceed to checkout and pay via credit card. A receipt will be emailed to you.